CITY OF COOPERSVILLE

REGULAR DOWNTOWN DEVELOPMENT AUTHORITY MEETING

Coopersville City Hall; 289 Danforth Street, Coopersville, Michigan

**August 14, 2023 – Special Meeting**

Board Chairman Veldman called the meeting to order at 4:57pm

**Roll Call**

Present:

Board Member Cooper

Board Member Datema

Board Member Gerard

 Board Member Noel

Board Member Slater

 Chairman Veldman

Staff: Terpstra

Director: Luce

**Absent:** Board Member Luther, Board Member DuPilka, Board Member VerBerkmoes

***\*Correction Made September 12, 2023\**** - Motion by Board Member Gerard with second by Board Member Noel to excuse the absence of Board Member’s DuPilka, VerBerkmoes, and Luther from the August 14, 2023 meeting. Motion carried unanimously.

**Additions/Corrections to Agenda**

**Minutes**

Board Member Slater asked why the comments were removed from the minutes and a notation added to ask Staff Member Terpstra for a copy of the comments. Staff Terpstra stated she was advised from the Clerk that they did not have to be in the minutes.

Motion by Board Member Gerard with support from Board Member Noel to approve the meeting minutes of May 9, 2023. 5 members approved; Board Member Slater voted no. Motion Carries.

**Citizen Input and Suggestions**

**Public Hearings**

**Petitions & Communications**

7. A. Discussion and Action on the 2023 through 2025 Snowplow Bid Contract –

Board Member Slater stated that if he remembers right Bigelow Outdoor backed out of the contract after 1 year. Director Luce stated they backed out mid-season due to a staffing issue. Board Member Cooper asked who had the bid last year. Director Luce stated JB Outdoor Service did the last two years, but did not resubmit a bid for this year. As far as ingo requested for the bids Bob’s Asphalt was the only company to submit a complete bid packet. Board Member Slater asked if anyone knew anything about Bob’s Asphalt. Director Luce has used them for personal jobs and stated Ravenna Schools uses them. Board Member Slater asked if they would be using snowblowers for sidewalks. Board member Noel stated he assumed snowblowers and shovels. Board member Datema’s main concern with Bigelow Outdoor is competing with Fairlife during a large snow event. Board Member Cooper stated that Continental used to take care of the service in the front lot for them because they handle their own snowplowing. He stated they do need a lot of attention and it takes hours to clean their surfaces. He shares the same concerns as Board Member Datema. Chairman Veldman suggested we go with the staff recommendations. Board Member Noel stated that initially he thought that a 2 inch night trigger and 4 inch day trigger would be best but wasn’t sure what would happen if we only got 3 inches of snow in the night. Chairman Veldman stated that the snow would be sitting there all day then more than likely. Board member Slater suggests we go with the 2 inch night trigger and 4 inch day trigger. Board Member Noel stated ideally he’d like the 2 inch day and 2 inch night trigger but knows it would be a lot more expensive. Board Member Slater stated it’s always going to be a mess during the day with the cars parked downtown and it’s busier down there now than it used to be. Chairman Veldman calls for a motion. Board Member Slater motions for the 2 inch night trigger and 4 inch day trigger with Bob’s Asphalt. Board Member Gerard supports the motion. Motion carries unanimously.

**DDA Information Packet**

Motion by Board Member Slater with support by Board Member Noel to receive and file the DDA Information Packet. Motion carried unanimously.

**Citizen’s Input and Suggestions**

**City Manager/DDA Director’s Report**

* Summerfest this year was absolutely amazing.

**DDA Marketing & Economic Administrator Comments:**

* No Comments

Board Member Comments are available from Staff member Terpstra.

**Adjournment** Motion by Board Member Noel with support from Board Member Gerard to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 5:11pm.

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Chairman, Ron Veldman